

**Ethics Code Violation
Reporting Form**

Date Form Completed _____

(Attach all relevant documentation to this form)

1. Person Reporting Violation:

Name: _____
Address: _____
City _____ State _____ Zip _____
Phone: _____ H _____ W _____ Fax _____

2. Association President Reported to:

President's Name: _____
Association: _____
Phone _____ H _____ W _____
Date Reported: _____

3. Informal Contact Information:

A. Was there an informal meeting with the coach to discuss the possible ethics violation?
 Yes No

B. If yes, please give the date and location of the meeting: _____

C. Who was present at the meeting? _____

D. If an informal meeting did not take place, please explain why? _____

E. If an informal meeting took place, please give a brief description of the outcome: _____

4. Description of Formal Ethics Violation

A. Coach(es) charged _____

B. Code(s) violated _____ C. Date(s) of violation _____

D. Location(s) of violation _____ E. Time(s) of violation _____

F. Other person(s) involved _____

G. Witness to violation _____

H. Describe in detail the ethics code violation, use a separate sheet of paper if more space is needed. Also attach additional proof or other people's statements of the ethics code violation charge: _____

5. I certify that the above information is accurate, truthful, and complete to the best of my knowledge

Signature

Date

Copies to: Coach(es) Charged Date _____
Association President Date _____
Members of Hearing Committee Date _____

OFFICE USE ONLY

Date Received _____ Received by _____
Hearing Date _____ Date Distributed Copies _____
Action: _____

Procedures for Reporting Alleged Ethical Violations

For apparent ethical violations:

I. Informal Resolution of Ethical Violations

When a USA Hockey participant* believes that there may have been an ethical violation by a coach, they attempt to resolve the issue(s) by bringing it to the attention of that individual in an informal manner.

II. Reporting Ethical Violations:

If an apparent ethical violation is not appropriate for informal resolution as mentioned above, or is not resolved properly in that fashion, participants and local association take further action by:

Participant

- A. Contacting the coach's Association President or their appropriate designee.
- B. Confirming with the coach's Association President if there was an attempt at an informal resolution.
- C. Completing an Ethical Violation form (included with these procedures).

Association

- A. Reviews the ethical violation charge using the appropriate due process procedure as outlined in USA Hockey's Annual Guide, By-Law G, 10, Suspensions and Resolution of Disputes.
- B. Gives a copy of the completed Ethical Violation Form to the coach in question seven (7) days prior to the association's review.
- C. Keeps a written record of all reviews and actions taken.

* Participants: those taking part in hockey (athletes and their family members, coaches, officials, volunteers, administrators, and spectators).